

Vulnerable Adults Risk Management Meeting

TERMS OF REFERENCE

Purpose

A bespoke cross agency meeting to develop and co-ordinate activity to address the needs of identified vulnerable adults and provide a multi-agency response where interventions have tried and failed or have not been available.

The meetings will be answerable to their own organisations and will be scrutinised by the Vulnerable Adults Panel (VAP). The VARM meeting will be convened, by the Vulnerable Persons Unit (VPU).

The aims of the meeting will be to:

- Reduce risk and improve outcomes for individuals and for services.
- Provide a balance of support for the individual and the needs of the organisations involved
- Establish capacity and record when, where and by whom the assessment was carried out.
- Critique the Support Plan and discuss with a network of professionals alternative options for encouraging engagement with the Vulnerable Adult.
- To provide a multi-agency framework to monitor and manage risks and record agreed outcomes
- To identify service development to achieve the required outcome for the individual

Frequency of Meetings

The meetings will be held within 3 weeks of a new case being identified. The urgency of the meeting will depend on the vulnerability of the individual and the availability of the professionals required. This will be decided by the case workers/co-ordinators within VPU following appropriate screening and risk assessments.

The necessity of a review meeting should be discussed and decided whether required, with a recommendation of being no later than 8 weeks following VARM meeting.

Governance

The meeting will be chaired by Chief Inspector South Yorkshire Police and minutes taken by the VPU using the set agenda.

Scrutiny

The scrutiny will be provided by the VAP, which will be chaired by Safeguarding Adults Service Manager (NAS).

Attendees of VARM: Membership of the meetings requires a commitment from all agencies requested to attend as they will have been deemed necessary to provide a valuable input to the meeting and / or likely to be able to offer support to the process. Where attendance is not possible, a suitable briefed deputy must be nominated.

Attendees at the VARM meetings will not be limited to the organisations listed below; however, they need to be considered as having the potential to add to the VARM process. Other partner / agency representatives or voluntary organisations can be called upon to attend in relation to specific issues where they will be able to contribute to the meetings.

The initial VARM meeting should routinely include individuals from the following key agencies:

- NHS Rotherham / Clinical Commissioning Group
- RMBC, Adult Safeguarding,
- RMBC Adult Social Care
- RMBC Housing and Neighbourhood Services
- Rotherham Foundation Trust
- RDASH
- South Yorkshire Police (VPU/PPU)
- Voluntary and Community sector

Other potential partners should be considered on an individual case by case basis.

Those attending VARM need to understand the individual cases and be at an appropriate level within their organisation to make appropriate decisions in respect of their individual services. Where movement or development of resources is required or there are disagreements this will be referred to the VAP. The VAP is a meeting of senior managers positioned at an appropriate level in their organisation to deliver an organisational perspective, able to provide information valuable to the process and able to make decisions regarding the movement of resources to meet demand.